The Virginia Council of Teachers of Mathematics is hard at work planning for this year's annual meeting, and once again, we expect it to be the professional development highlight for hundreds of mathematics teachers across the state.

This year we will hold the 34th annual conference at the elegant Founders Inn in Virginia Beach, VA, on March 8-9, 2013. The conference theme plays off our location: "VCTM Math Foundation Builders: Professional Learning that Supports the Fundamental Building Blocks of Student Understanding." Virginia Beach is always a popular destination, and the Founders Inn is particularly easy to reach, right off I-64.

The Founders Inn is a superb venue for our event. It offers Colonial architecture, a formal garden and pond, a top-notch restaurant, and free, password-free Internet access. In addition, the staff has been extremely attentive to VCTM's needs for our attendees and exhibitors.

The support of our exhibitors is crucial to the success of the conference. We wish to thank you for the support you have offered in the past, and humbly request your help again this year. As you might guess from the description, this is not going to be an inexpensive conference for us to put on. However, we know that we are in difficult economic times, so we'll maintain the same exhibitor fees we charged the last few years. Registration for exhibit space will be $400 per table. The space includes one six-foot table with chair, and lunch on Friday. Access to electricity is $25 per vendor, which is what we're charged by the hotel. We offer a discounted rate of $200 per table for non-profit organizations and companies with 4 or fewer total employees.

The exhibitors will be located in the registration area and in the bright and open Atrium on the main floor of the hotel. In addition, we also have a limited number of spaces available on the second floor of the Founders Inn, located around the two-story Atrium. The Atrium's open design gives these tables visibility from the main floor, and they give you a wonderful view. In addition, this area is surrounded by meeting rooms, so attendees will be passing these tables in between sessions. Since these tables are not on the main registration floor, we will be offering these tables at a 25% discount: $300 per table/$150 per table for small or non-profit groups. These spaces will likely sell out, so please get requests for these spots in early.

We are in need of sponsors to help with the event. This year, please consider sponsoring the conference by donating conference bags for participants, t-shirts for volunteers, or monetary donations towards meals. All sponsorships are gratefully acknowledged by including your company's logo in the conference program and with a sign at your exhibit booth.

As a final request, we are in need of door prizes to give away at the awards banquet. Many exhibitors find this a great way to get information about their product in the hands of teachers. Any donation you care to make to this is much appreciated.

If you wish to present a session at the conference, you are invited to do so. I do not handle speaker requests directly, but please feel free to complete the on-line speaker request at [www.vctm.org](http://www.vctm.org). If you are exhibiting at the conference, the requirement of being a member of VCTM will be waived.

Please find the registration form attached to this e-mail. To reserve exhibit space, please forward all requests and registration fees as soon as possible. We have a limited amount of exhibit space, and we do expect to sell out, so please get requests in early!

As always, VCTM values your support of the mathematics community in Virginia. If I can answer any questions or make your participation in the conference easier, please do not hesitate to contact me. Your involvement in our conference will help make this our best one yet! I look forward to working with you this year.

Sincerely,

Margaret Coffey

VCTM Sponsor Liaison

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